

RASHMIN NAVIN CHOVIATIA
FLAT NO 105 FLOOR-1 WIND 3/D
HERITAGE MULUND WEST 3/D HERITAGE CHSL
SAI SHARDHA SOCIETY GANESH GAVDE ROAD
MULUND LIONS CLUB MUMBAI
PIN 40080

If undelivered please return to :-

KARVY FINTECH PRIVATE LIMITED

(Unit : Petronet LNG Limited)

**Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial
District, Nanakramguda, Hyderabad - 500 032**

Tel: 040-67162222, Fax :040-23001153

Email: einward.ris@karvy.com

Website: www.karvy.com

Ref: PLL/PAN/6146



Petronet LNG Limited

World Trade Centre, Babar Road, Barakhamba Lane, New Delhi- 110001
Tel: 011-23411411, Fax: 011-23472550, Email: investors@petronetlng.com, Website: www.petronetlng.com
CIN: L74899DL1998PLC093073

IMPORTANT & URGENT **FOR YOUR IMMEDIATE ACTION**

Ref: PLL/PAN/6146/

Date : 7th February, 2019

RASHMIN NAVIN CHOVIATIA
FLAT NO 105 FLOOR-1 WIND 3/D
HERITAGE MULUND WEST 3/D HERITAGE CHSL
SAI SHARDHA SOCIETY GANESH GAVDE ROAD
MULUND LIONS CLUB MUMBAI
PIN 40080

REF: FOLIO/DPID/CLIENTID:PLL950719

Dear Shareholder(s),

Sub : Mandatory updation of PAN and Bank details

Please refer to our earlier communication dated 31st May, 2018 & 10th September, 2018 which are also available on the website of the Company and various communications sent to the shareholders from time to time pursuant to SEBI circular No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20th April, 2018 and SEBI circular No. SEBI/HO/MIRSD/DOS3/CIR/P/2018/115 dated 16th July, 2018 regarding mandatory updation of PAN and Bank Account details against your shareholding in the Company in physical form. The above said circulars are available at the website of the Company at www.petronetlng.com.

This communication is being issued pursuant to abovesaid circulars in order to inform the Shareholders about mandatory updation of PAN and Bank Account details against your shareholding in the Company in physical form and sensitise them about the impact of the same on KYC compliance.

We are once again requesting that shareholders, whose ledger folios do not have or having incomplete details with regard to PAN and Bank Account details, are required to compulsorily furnish the details to Registrar and Share Transfer Agent (RTA) of the Company / to the Company itself for registration in the respective folio(s) at the earliest to avoid any inconvenience in future so that the investments held by you will be fully protected with proper KYC compliance.

Action Required:

You are requested to submit the following documents to update the records immediately on receipt of this letter, if the same has not been updated yet:

- Enclosed format duly filled in and signed by Sole/Joint holders.
- Self-attested copy of PAN Card of Sole/Joint holders.
- Cancelled Cheque leaf showing name of the Account Holder (if name is not printed, self-attested copy of the bank pass book showing name of the Account Holder, IFSC Code, Bank Account Number and MICR Code duly attested by Bank).
- Address proof (self-attested copy of Aadhaar-card)

The matter may, therefore, be treated as Most Urgent and Important in your own interest.

For further clarifications or assistance, you may write to us at:

(i) Shri S. V. Raju, DGM Unit: Petronet LNG Limited Karvy Fintech Private Limited Karvy Selenium Tower B, Plot 31-32, Gachibowli Financial District, Nanakramguda, Hyderabad - 500 032. Email ID: raju.sv@karvy.com Tel: 040-6716 2222 / 1800-345-4001	(ii) Shri Rajan Kapur Vice President - Company Secretary Petronet LNG Limited World Trade Centre, Babar Road, Barakhamba Lane, New Delhi - 110001 Email ID: investors@petronetlng.com Tel: 011-23411411/23472525
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Thanking you,

Yours faithfully,
For Petronet LNG Limited

Sd/-
(Rajan Kapur)
Vice President - Company Secretary

Encl: as above

Appeal to Members	
Non acceptance of request for transfer of shares in physical form with effect from April 1, 2019 Pursuant to NSE circular no. NSE/CML/2018/38 dated December 03, 2018 and BSE vide Circular No. LIST/COMP/31/2018-19 dated December 03, 2018, Registrar and Share Transfer Agent (RTA) and the Company will not accept any request for transfer of shares in physical form with effect from April 1, 2019. This restriction shall not be applicable to the request received for transmission or transposition of physical shares.	Green Initiative in Corporate Governance We solicit your valuable cooperation and support in our endeavour to contribute our bit to the environment and it is earnestly requested again that the Members who have yet not registered/updated their e-mail ids may notify the same to the Company at investors@petronetlng.com or to the Registrar and Share Transfer Agent of the Company at einward.ris@karvy.com or to the concerned depository.

FORMAT FOR FURNISHING THE PAN AND BANK DETAILS

Reference No: PLL/PAN/6146



OP155556626IN

To
Karvy Fintech Private Limited
Karvy Selenium Tower B, Plot 31-32,
Gachibowli, Financial District, Nanakramguda,
Hyderabad - 500 032

Dear sir,

Unit: Petronet LNG Limited

I/ We furnish below our folio details along with PAN and Bank Account details for updation and confirmation of doing the needful. I/we are enclosing herewith the self-attested copy of PAN Card of Sole / Joint holders, original cancelled cheque leaf, Bank pass book and address proof viz., Aadhaar card copy of PAN Card of Sole / Joint holders as required for updation of the details:

Folio No.	
Address of the 1st named shareholder as per the share certificate	
Mobile No	
E-Mail id	

Bank Account Details : (for electronic credit of unpaid dividends and all future dividends)			
Name of the Bank			
Name of the Branch			
Account Number (as appearing in your cheque book)			
Account Type (Saving / Current / Cash Credit)	<u>Saving</u>	<u>Current</u>	<u>Cash Credit</u>
9 Digit MICR Number (as appearing on the MICR cheque issued by the bank) Please enclose a photocopy of a cheque for verification			
11 Digit IFSC Code			

	PAN No	Name	Signature
FirstHolder :			
JointHolder1 :			
JointHolder2 :			

Date:

Place:

Note: The above details will not be updated if the said documents are not attached and not duly signed by all the shareholder(s).